



Payment / Team Fee Schedule Policy

Objective:

To ensure full payment of team fee to be submitted by Nov.1st.

Applicability:

This policy applies to all NCHA teams.

Process:NCHA Constitution states:

- 1.9. All players will have their respective team fees paid not later than November 1st of the playing year.
- 4.13 Each team (coaching staff and parents) is responsible for any and all operating costs for the playing season.

If there are any fees outstanding after November 1st, no game playing time will be allotted until full payment is received.

Cheques returned due to NSF will be subject to a \$50 fee. All remaining cheques from the person(s) will only be accepted if certified.

REFUNDS / REIMBURSEMENT (Tryout fees are non-refundable)

A refund for part or all of the registration fees paid may only be given in accordance with the NCHA constitution – proof of payment is required.

NCHA Constitution states:

- 1.10. A refund of part of the individual registration fee shall be given by the NCHA Treasurer when:
 - 1.10.1. a signed player through injury cannot complete the playing season, a signed player's place of residence changes to a location outside NOHA district 2, or a signed player is duly



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released by the Board upon a request by the Coach of the signed player.

- 1.10.2. Any player who voluntarily quits a team after November 15th of the hockey season for any reason (other than the three stated in 1.10.1 above) shall NOT be reimbursed or refunded any part of the team fees or NCHA registration fees. If the required fees have not been paid in full at the time a player quits, the Board may withhold a release for the player until such time as these fees are paid in full “

The NCHA refund policy shall be as follows:

- A full refund will be provided, on request, for the Association fee, if submitted prior to the end of September, less a \$50 administration fee. Refunds requested up to the end of November, will be issued totaling \$150. No refunds will be issued for the association fee after the end of November.
- The team deposit of \$500 is non-refundable.
- Fees for equipment, tournament fees, apparel, etc., are non-refundable, if expended to prior the termination of play. Otherwise, 100% refundable.
- The balance of team fees, less fundraising revenue and sponsorships will be refunded on a pro-rated basis based on the number practices/games remaining divided into the total number of practices and games. The team manager will prepare the refund and disputes will be forwarded to the convener.
- No refund will be issued after December 31st.